**Annex I**

**PRE-TENDER BRIEFING ATTENDANCE FORM\***

|  |  |  |
| --- | --- | --- |
| To | : | **The Grassroots’ Club**  **Email: leonard\_kam@tgc.org.sg**  **Attention: Mr Leonard Kam** |
|  |  |  |
| From | : | (Name & Address of Company) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Tel | : |  |
| Fax | : |  |
| Email | : |  |

**TENDER NO.: TGC-IT-03-25-83**

**INVITATION TO TENDER**

**FOR DESIGN AND DEVELOPMENT OF WEBSITE COMPRISES OF MEMBERSHIP, BOOKING AND EVENT MANAGEMENT SYSTEM**

We are pleased to confirm that the following person/s will be attending the **mandatory Pre-Tender Briefing on 3 April 2025, 2.00pm at the Meeting Room 1 (Level 2), The Grassroots’ Club:**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name | : |  |
|  | Designation | : |  |
|  |  |  |  |
| 2. | Name | : |  |
|  | Designation | : |  |
|  |  |  |  |
| 3. | Name | : |  |
|  | Designation | : |  |

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| --- | --- | --- | --- |
|  | Name | : |  |
|  | Designation | : |  |
|  |  |  |  |
|  | Name | : |  |
|  | Designation | : |  |
|  |  |  |  |
|  | Name | : |  |
|  | Designation | : |  |

**Please submit completed form via email to leonard\_kam@tgc.org.sg by 1 April 2025, 5.00pm.**