**Annex A**

**INVITATION TO TENDER NO.: TGC-IT-03-25-83**

**FOR DESIGN AND DEVELOPMENT OF WEBSITE COMPRISES OF MEMBERSHIP, BOOKING AND EVENT MANAGEMENT SYSTEM**

**PRICE SCHEDULE**

Participants shall submit their quotation in the following format:

**1 Mandatory**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No.** | **Description** | **Quantity** | **Unit Price** | **Total** |
| (Filled by Vendors) | |
| 1 | Design of Website Revamp  The design of the website is to comprise information on the objective, purpose and history of the club, transition of the club operating model over the years and current information of Club’s offerings, events and happening,  The website is to be integrated with new System comprise of membership system, event management system, group-buy and e-coupon redemption module, and booking management module.  All posts (featuring events and merchants’ partnership) on Club’s social media platform can be found on website.  (Refer to Tender Specification Clause 4.1 to 4.6) | 1 unit |  |  |
| 2 | Membership System  The design of the System should consist of a sign-up form to obtain the personal details for new applicant. A verification will be carried out backend by the Admin to determine whether the new applicant meets the eligibility for the sign-up as a member**.** Member will have to be an active Grassroots Leaders appointed by People’s Association. Should the Applicant does not meet the eligibility criteria as a Member, it will be converted as a Non-Member. System will automatically notify applicant on the conversion.  A reset of password option is needed, as it allows applicant to retrieve or reset password. In addition, user is given an alternative option to access the website via Singpass.  Admin will be able to send email notification containing EDM, Notices or Newsletter and E-birthday cards. User can view past transaction of services ie. Group Buy, event and classes booking.  System should have a point system to encourage participation, when members are able to use the points to offset Perks and deals or exchange items. Lastly, reports may be generated comprise of numbers and profile of the new of sign-up applicants and the total sales of various services.  (Refer to Tender Specification Clause 4.7) | 1 unit |  |  |
| 3 | Event Management System  The System should consist of the creation of different kinds of events. It should be open to the Public & Members,whereby the Public is to make payment of the full price of an event and Members will enjoy discounted prices. Events should range in different categories and can be held in recurring, one-time, or special events (limited to members only).  The system should enable and increase efficiency of attendance taking at the events by either:  a) Attendees to self-check in through the website, and check-in page to be presented (may incorporate timestamp to enable verification purpose) to gain access to the event; and/or  b) Admin is able to verify the ticket by using a laptop or mobile device to scan against the QR code to be presented by the attendees either through log-in to the event page or registration confirmation through email.  Participants to be prompted to participate in survey following the event to understand the satisfaction of the experience.  (Refer to Tender Specification Clause 4.8) | 1 unit |  |  |
| 4 | Group Buy Module  The module consists of Products or Services that are made available for purchase or redemption of coupons and have control of the products such as discount adjustment and inventory control. Payment should be made online and confirmation on the purchased products or coupons are to be automatically sent to the applicant’s email address. An inventory report is to be generated for reporting purposes.  (Refer to Tender Specification Clause 4.9) | 1 unit |  |  |
| 5 | Coupon Redemption System  The system should display the different type of merchant’s items redemption segment that allows users to be able to redeem, once the items has been redeemed, the redeemed digital coupon will be either send to the user inventory within the module or their registered email.  (Refer to Tender Specification Clause 4.10) | 1 unit |  |  |
| 6 | Booking Management System  Users (members only) may search and book for use of corporate passes and facilities under the system. This is available to Members only.  Under the paid premium membership, members will access to full range of passes and facilities for booking.  Should user is not a paid member, he or she will be directed to another webpage to pay a premium to enjoy the perks of these passes.  (Refer to Tender Specification Clause 4.11) | 1 unit |  |  |
| 7 | Maintenance (Year 1)  (Refer to Tender Specification Clause 9) | 1 year |  |  |
| **Total Price** | | | |  |

**2 Optional items**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No.** | **Description** | **Quantity** | **Unit Price** | **Total** |
| (Filled by Supplier) | |
| 1 | Interest based Social Interaction Platform  The system allows users to find, join and create/organise club or community based on common interest, primarily sports. User will indicate the type of interest and receive relevant information. This may be expanded beyond sports to include other type of hobbies. | 1 unit |  |  |
| 2 | Maintenance (ie Year 2 and 3)  Option to extend the maintenance contract for 2 years | 2 years |  |  |
| 3 | Hosting Management System  Vendor are to provide quotations & choices of hosting management system for both On-premise & Cloud   1. On-premise | 1 unit |  |  |
| 1. Cloud | 1 unit |  |  |
| 4 | Service Requests  For carrying out modifications and functional enhancements to the Solution during the Maintenance Period to be exercised at the sole discretion of TGC (based on pay per use). This to be valid for a period of one year after the completion and handover of website. | 500 men day |  |  |
| **Total Price** | | | |  |

**Other Information**

1. The prices quoted above shall be all-inclusive and include cost of all deliverables and all cost in connection with the delivery and completion of the services/goods, as well as taking into consideration of the specifications and requirements specified herein. No exclusions of any cost shall be permitted in the pricing.
2. Vendors are required to quote for all the items stated in this price schedule, including optional items (if any), unless otherwise stated. The Organisation reserves the right not to shortlist the Vendors for further evaluation in the event of any missing quote from this price schedule.
3. All quoted prices shall be in Singapore Dollars, and exclusive of GST.